

## SCHOOL BOARD WORKSHOP

GADSDEN COUNTY SCHOOL BOARD  
MAX D. WALKER ADMINISTRATION BUILDING  
35 MARTIN LUTHER KING, JR. BLVD.  
QUINCY, FLORIDA

February 23, 2010

4:30 P.M.

The workshop was open to the public and electronically recorded.

The following Board members were present: Mr. Isaac Simmons, Chairman; Mr. Roger P. Milton; and Mr. Judge B. Helms. Mr. Reginald C. James, Superintendent and Secretary to the Board; Mrs. Deborah Minnis, Attorney for the Board; and others. Mr. Charlie D. Frost arrived at 5:40 p.m. during the financial data report. Mr. Eric F. Hinson was absent.

1. CALL TO ORDER

The workshop was called to order by the Chairman, Mr. Isaac Simmons, at 4:35 p.m.

2. FINANCIAL DATA REPORT

Mrs. Bonnie Wood shared with the Board the following monthly budget status summary reports: 1) 110 – General Fund – encumbered \$3,514,997.79; 2) 300 – Capital Projects – encumbered \$778,383.45; 3) 410 – Food Service – encumbered \$285,954.55; 4) 420 – Contracted Projects – encumbered \$767,302.46; 5) 431 – State Fiscal Stabilization; 6) 432- Targeted ARRA Stimulus – encumbered \$44,652.44; and 7) 433 – Other ARRA Stimulus Grants – encumbered \$15,833.31. She shared with the Board an update on the preliminary and tentative audit findings for the fiscal year ended June 30, 2009. She recommended the Board schedule a workshop to further discuss and review the audit findings. She presented the Board with policy information to prevent audit findings. She shared with the Board the following recommendations and regulatory citations for the fiscal year ended June 30, 2009: Full-time Equivalent (FTE) Students Recommendations: a) only students who are in attendance during the 11-day survey window are included with a survey's results; b) students are reported in the proper funding categories and have adequate documentation to support that reporting, particularly with regard to students in ESOL and ESE Support Levels 4 and 5; c) teachers are either properly certified, or if out-of-field, are timely approved by the School Board to teach out-of-field; d) ESOL teachers earn their required college credits and in-service training points in accordance with the respective timelines; e) parents are timely and appropriately notified when their children are assigned to out-of-field teachers or placed in ESOL; Student Transportation Recommendations: a) only those students who are enrolled in school during survey, and are in eligible programs, and ride a bus at least one time during the 11-day survey window are reported with a survey's results; b) the distance from home to school is verified prior to students being reported in distance-

dependent categories; c) bus driver reports are maintained and retained in readily accessible files; d) the number of buses in operation is verified prior to being reported; and e) only eligible ESE students whose IEPs appropriately authorize transportation services are reported in IDEA-weighted. She stated that negotiations are currently going on with collective bargaining.

Mr. Helms requested a list of schools that did not include students in the 11-day survey window.

The Board scheduled a workshop on Tuesday, March 2<sup>nd</sup> at 4:00 p.m. to further discuss and review the preliminary and tentative audit findings.

3. ITEMS BY THE SUPERINTENDENT

None.

4. SCHOOL BOARD REQUESTS AND CONCERNS

Mr. Simmons thanked Mrs. Wood and staff for a very informative workshop. He acknowledged Attorney Minnis on behalf of her husband who had a stroke and is recovering well.

Mr. Helms appreciated Mrs. Wood for her dedication and hard work to the district.

Mr. Simmons encouraged the Board to have an AngioScreen Test for screening to provide information about circulation and risk of heart disease or stroke.

5. The workshop adjourned at 5:45 p.m.